

Harold Amos Medical Faculty Development Program (AMFDP) 2016 Call for Applications

Letters of Reference *

* Indicates required

You are required to submit three (and only three) confidential references as part of the application process.

A total of three letters of reference (LOR) are required. When you use the "invite" link below, an email message will automatically be sent to the reference which will include login information and instructions for submitting LOR materials electronically. Once the reference writer logs in, he/she will have access to complete instructions for providing LOR materials.

Applicants are urged to actively track the status of the submission of required reference materials.

- If a reference is no longer able to fulfill his or her obligation within the stated timeframe, you may "Un-Invite" that reference and "Invite" another.
- Use the "re-invite" link to resend the email invitation with login instructions to a reference writer.
- Please return to this section to monitor that LOR are submitted by March 8, 2016, to enable the applicant's submission of the completed package well before the application deadline.

Invite up to 3 people, 3 are required.

Reference For	Reference	CC Email Address	Date Invited	Status
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Harold Amos Medical Faculty Development Program (AMFDP) 2016 Call for Applications

Eligibility Criteria *

* Indicates required

Eligibility Criteria

To be eligible to submit an application, candidates must be physicians, dentists, or nurses who:

- are from historically disadvantaged backgrounds; ⁽¹⁾
- are U.S. citizens, permanent residents, or individuals granted Deferred Action for Childhood Arrivals (“DACA”) status by the U.S. Citizenship and Immigration Services ⁽²⁾, and
- are completing or have completed their formal clinical training. (We will give preference to those who have recently completed their formal clinical training or in the case of nurses, their research doctorate.)

[1] The term “historically disadvantaged” refers to the challenges facing individuals because of their race, ethnicity, socioeconomic status, or similar factors (e.g., possession of a physical, learning or other disability, first generation college graduate).

[2] Applicants who are permanent residents and not green card holders should contact the [Harold Amos Medical Faculty Development Program](#) before applying to determine whether they can satisfy the program’s eligibility and documentation requirements.

1. Do you fit the eligibility criteria described above? *

- Yes
 No

2. For physicians: Are you Board eligible in the U.S.? For dentists: Are you a general dentist with a Master's or PhD degree or have you completed advanced dental education in a dental specialty, general dentistry, or general practice residency? For nurses: Are you a Registered Nurse with a research doctorate in nursing or a related discipline? *

As a physician, you must be Board eligible to apply for this program. As a dentist, you must be a general dentist with a Master's or PhD or have completed advanced dental education. As a nurse, you must be a Registered Nurse with a research doctorate.

- Yes
 No

A recipient cannot be related to any Officer** or Trustee of the Robert Wood Johnson Foundation, or be a descendant of the Foundation’s founder.

- Are you related by blood or marriage to any Officer or Trustee of the Robert Wood Johnson Foundation?
- Are you a descendant of General Robert Wood Johnson? *

***The Officers are the Chairman of the Board of Trustees; President and CEO; Chief of Staff; Executive Vice President; General Counsel; Treasurer; Assistant Treasurer; Secretary; and Assistant Secretary of the Foundation.*

3. Does either of the above apply to you? *

Yes

No

4. If you specified "Yes" in the question above, please indicate the name(s) of the person/people to whom you are related. Include their role (e.g. Chairman, Chief of Staff, founder). *

You may skip this question if you respond "No" to the questions above.

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Harold Amos Medical Faculty Development Program (AMFDP) 2016 Call for Applications

Key Contact Information *

* Indicates required

- Please enter the contact information needed for the AMFDP applicant, mentor, co-mentor (if applicable) and the AMFDP applicant's home contact information. Please complete all required contacts.
- To save your partially completed page, scroll to the bottom of this page and select "Save, continue editing" or "Save, return home".
- Use the "Copy feature" to copy completed organizational and address information to a new contact. Choose a role from the drop-down menu and then select the "Copy" button.

You may use the "Select contact information" link below to facilitate the entry of data required below. If the information already exists in the GuideStar Exchange or from prior activity with RWJF, the fields below will become prepopulated with the required data. If that occurs, please be sure to proofread the prepopulated information to ensure that it is accurate and current. Feel free to edit as needed. [Use this link](#) to learn more about this feature. If, instead, you prefer to manually enter all the required information below, you may do so.

AMFDP Applicant *

This is the person with the responsibility for overseeing the project. This person will be the primary recipient of all key Foundation correspondence: copy of award notice, post-award financial and monitoring, and grant closure. Additionally, after the application is submitted, this person will be asked to provide feedback to an independent survey firm on the application process and applicant characteristics in a brief, online survey. RWJF will share this person's contact information, including email address, with the survey firm for the sole purpose of soliciting feedback.

E-mail *	<input type="text"/>
Confirm E-mail *	<input type="text"/>
Prefix	<input type="text"/>
First Name *	<input type="text"/>
Middle Name or Initial	<input type="text"/>
Last Name *	<input type="text"/>
Suffix	<input type="text"/>
Degree *	<input type="text"/>
Applicant's Organization *	<input type="text"/>
Position *	<input type="text"/>
Department	<input type="text"/>
Business Unit	<input type="text"/>
Address *	<input type="text"/>
Address (line 2)	<input type="text"/>
City *	<input type="text"/>

State / Territory *

Zip / Postal Code *

Office Phone Number *

Phone Ext.

Cell Number

Fax Number

Website URL

Mentor *

Enter the name and contact information of the Mentor below. This is a required entry.

E-mail *

Confirm E-mail *

First Name *

Middle Name or Initial

Last Name *

Organization *

Position *

Department

Business Unit

Address *

Address (line 2)

City *

State / Territory *

Zip / Postal Code *

Office Phone Number *

Phone Ext.

Cell Number

Fax Number

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Co-Mentor

Enter the name and contact information of the Co-Mentor below (if applicable).

E-mail *

Confirm E-mail *

First Name *

Middle Name or Initial

Last Name *

Organization *

Position *

Department

Business Unit

Address *

Address (line 2)

City *

State / Territory *

Zip / Postal Code *

Office Phone Number * Phone Ext.

Cell Number

Fax Number

Applicant's Home Contact Information *

Enter applicant's home contact information below.

Alternate E-mail

Confirm Alternate E-mail

Address *

Address (line 2)

City *

State / Territory *

Zip / Postal Code *

Harold Amos Medical Faculty Development Program (AMFDP) 2016 Call for Applications

Contact Information for References *

* Indicates required

- Enter contact information for three (and only three) people writing your letters of reference.
- To save your partially completed page, scroll to the bottom of this page and select "Save, continue editing" or "Save, return home".
- Use the "Copy feature" to copy completed organizational and address information to a new contact, choose a role from the drop-down menu and selecting the "Copy" button.

You may use the "Select contact information" link below to facilitate the entry of data required below. If the information already exists in the GuideStar Exchange or from prior activity with RWJF, the fields below will become prepopulated with the required data. If that occurs, please be sure to proofread the prepopulated information to ensure that it is accurate and current. Feel free to edit as needed. [Use this link](#) to learn more about this feature. If, instead, you prefer to manually enter all the required information below, you may do so.

Reference #1 *

Please complete the contact information for this reference writer. This is a required entry.

E-mail *	<input type="text"/>		
Confirm E-mail *	<input type="text"/>		
First Name *	<input type="text"/>		
Middle Name or Initial	<input type="text"/>		
Last Name *	<input type="text"/>		
Organization *	<input type="text"/>		
Position *	<input type="text"/>		
Department	<input type="text"/>		
Business Unit	<input type="text"/>		
Address *	<input type="text"/>		
Address (line 2)	<input type="text"/>		
City *	<input type="text"/>		
Country	<input type="text"/>		
State / Territory *	<input type="text"/>		
Zip / Postal Code *	<input type="text"/>		
Office Phone Number *	<input type="text"/>	Phone Ext.	<input type="text"/>
Cell Number	<input type="text"/>		

Fax Number

Reference #2 *

Please complete the contact information for this reference writer. This is a required entry.

E-mail *

Confirm E-mail *

First Name *

Middle Name or Initial

Last Name *

Organization *

Position *

Department

Business Unit

Address *

Address (line 2)

City *

Country

State / Territory *

Zip / Postal Code *

Office Phone Number * Phone Ext.

Cell Number

Fax Number

Reference #3 *

Please complete the contact information for this reference writer. This is a required entry.

E-mail *

Confirm E-mail *

First Name *

Middle Name or Initial

Last Name *

<input type="text"/>	
Organization *	<input type="text"/>
Position *	<input type="text"/>
Department	<input type="text"/>
Business Unit	<input type="text"/>
Address *	<input type="text"/>
Address (line 2)	<input type="text"/>
City *	<input type="text"/>
Country	<input type="text"/>
State / Territory *	<input type="text"/>
Zip / Postal Code *	<input type="text"/>
Office Phone Number *	<input type="text"/>
Phone Ext.	<input type="text"/>
Cell Number	<input type="text"/>
Fax Number	<input type="text"/>

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Project Information Questions *

* Indicates required

Please respond to the following questions.

1. What is your anticipated start date in the program? *

- January 1, 2017 July 1, 2017

2. Please indicate your country of citizenship. *

3. Of which historically disadvantaged group, as defined in the Call for Proposals, are you a member? *

Select all that apply.

- Racial Minority (e.g., Black, American Indian/Alaska Native, or Native Hawaiian/Pacific Islander)
- Ethnic Minority (e.g., Latino/Hispanic)
- Education (e.g., First-generation college graduate, learning disability) (Use the "Other" box below to specify.)
- Financial (e.g., Low-income community) (Use the "Other" box below to specify.)
- Other (specify below)

4. If you selected racial or ethnic minority above, with which racial or ethnic minority group do you identify? *

Select all that apply, or select "Not applicable."

- American Indian/Alaska Native
- Black
- Latino or Hispanic
- Multiracial
- Native Hawaiian/Pacific Islander
- Not Applicable
- Other (please specify below)

5. Please specify your historically disadvantaged educational background *

Select all that apply or select "Not Applicable."

- Poorly-rated school system
- Learning or other disability
- Not applicable
- Other (please specify)

6. Please specify your historically disadvantaged financial background *

Select all that apply or select "Not Applicable."

- Urban low-income community
- Rural low-income community
- Not applicable
- Other (please specify)

7. What is your current position? *

- Associate Professor
- Assistant Professor
- Instructor
- Fellow
- Resident
- Staff Physician/Dentist/Nurse
- Researcher
- RWJF Clinical Scholar
- Other (please specify in text box below)

8. What is the name of your current institution? *

9. Is your current institution (which you listed in the question above) the one at which the award would be activated? *

If your response is "Yes" you will skip the next question.

Yes No

10. Specify the institution at which you intend to activate the award. *

11. What is your research area? *

Select all that apply.

Basic/biomedical research Clinical research Health services research/epidemiology

12. What is your clinical specialty (for example, pediatrics, cardiology, internal medicine, general dentistry, public health dentistry, pediatric dentistry)? *

13. What is your secondary clinical specialty or subspecialty or research interest (for example, pediatric oncology or outcomes research)?

If not applicable, you may skip this question.

14. What is your mentor's area of research interest? *

15. What is your co-mentor's area of research interest?

If you have only one mentor (as most applicants do), you may skip this question.

16. Have you applied to the program or its predecessor, the Minority Medical Faculty Development Program, in the past? *

If you respond "No," you will skip the next question.

Yes No

17. Because you responded "Yes" to the above question, please indicate the year(s) in which you applied. You must also submit the "Reapplicant Update" document. *

Select all that apply.

- | | |
|-------------------------------|-------------------------------|
| <input type="checkbox"/> 2000 | <input type="checkbox"/> 2008 |
| <input type="checkbox"/> 2001 | <input type="checkbox"/> 2009 |
| <input type="checkbox"/> 2002 | <input type="checkbox"/> 2010 |
| <input type="checkbox"/> 2003 | <input type="checkbox"/> 2011 |
| <input type="checkbox"/> 2004 | <input type="checkbox"/> 2012 |
| <input type="checkbox"/> 2005 | <input type="checkbox"/> 2013 |
| <input type="checkbox"/> 2006 | <input type="checkbox"/> 2014 |
| <input type="checkbox"/> 2007 | <input type="checkbox"/> 2015 |

18. Are you applying as a physician? *

Yes No

19. Are you applying as a dentist? *

Yes No

20. Are you applying as a nurse? *

Yes No

21. Are you applying as part of the ASH-AMFDP partnership? *

*This is a partnership between the **American Society of Hematology** and the Harold Amos Medical Faculty Development Program.*

Yes No

22. Are you applying as part of the ASN-AMFDP partnership? *

*This is a partnership between the **American Society of Nephrology** and the Harold Amos Medical Faculty Development Program.*

Yes No

23. Are you applying as part of the AHA-AMFDP partnership? *

*This is a partnership between the **American Heart Association** and the Harold Amos Medical Faculty Development Program.*

Yes No

24. Have you applied to, are you in the process of applying to, or do you intend to apply to another Robert Wood Johnson Foundation program? *

If you respond "No," you will skip the next question.

Yes No

25. Because you responded "Yes" to the above question, please provide the names of the programs to which you have applied or intend to apply, including the month/year of application in the text box below. *

Please use the format (program name, month/year of application).

26. Have you applied for or received other career development funding? *

If you respond "No," you will skip the next two questions.

Yes No

27. From what source is the career development funding? *

Select all that apply.

- NIH K award
- American Heart Association
- Veterans' Administration
- Other (please specify in text box below)

28. Please give the effective dates (or deadline) and amount of the funding, the title of the project, and a two-sentence executive summary of the project. *

29. Please give us the name of the high school from which you graduated and its location (city and state). *

Your response should be in the following format (ABC High School, Atlanta, GA).

30. Which medical, dental, or nursing school did you attend? *

31. What was your year of graduation from medical, dental, or nursing school? *

32. Where did you complete your residency, post-doctoral dental education (if applicable), or research doctorate? *

If not applicable, please enter "n/a."

33. What degrees do you hold? *

Choose the one that applies from the selections below or specify all of your degrees in the text box below.

- | | |
|---|---|
| <input type="radio"/> D.D.S. | <input type="radio"/> M.D. |
| <input type="radio"/> D.D.S., M.H.S. | <input type="radio"/> M.D., M.B.A. |
| <input type="radio"/> D.D.S., M.P.H. | <input type="radio"/> M.D., M.H.S. |
| <input type="radio"/> D.D.S., M.S. | <input type="radio"/> M.D., M.P.H. |
| <input type="radio"/> D.D.S., M.S.D. | <input type="radio"/> M.D., M.S. |
| <input type="radio"/> D.D.S., Ph.D. | <input type="radio"/> M.D., M.Sc. |
| <input type="radio"/> D.D.S., Ph.D., M.S. | <input type="radio"/> M.D., Ph.D. |
| <input type="radio"/> D.N.P., B.S.N. | <input type="radio"/> M.D., Ph.D., M.S. |
| <input type="radio"/> D.N.P., M.S.N. | <input type="radio"/> Ph.D., B.S.N. |
| <input type="radio"/> D.N.S., B.S.N. | <input type="radio"/> Ph.D., M.S.N. |
| <input type="radio"/> D.N.S., M.S.N. | <input type="radio"/> Ph.D., R.N. |
| <input type="radio"/> D.O. | |
| <input type="radio"/> Other combination of degrees (Specify all of them below.) | |

34. Occasionally, we are asked to provide contact information for applicants or awardees to other Robert Wood Johnson Foundation programs, or other organizations which share similar goals or programs that have funding opportunities available. We never release information without consent.

Do you consent to having your name, business contact information, and other information (for example, specialty or institution) released? *

- Yes No

35. How did you find out about the AMFDP? *

36. Please use this space if you wish to make any comments about your application or the application process.

Your comments are optional.

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Executive Summary *

* Indicates required

Below you will enter your project title, requested start date (1/1/2017 or 7/1/2017) , and a 1,500 character summary of the problem you propose to address.

Project Title *

Requested Start Date

Executive Summary *

Provide a brief description of the problem you propose to address. Your description must be limited to 1,500 characters (including spaces). Samples of executive summaries are available in the How to Apply section (see link on left side of screen).

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Proposal Narrative, Citations & Reapplicant Update *

* Indicates required

A Proposal Narrative, Citations/References, and Reapplicant Update (if applicable) must be submitted below. Refer to the document name in the "Templates" column below for specific instructions.

When you have completed this page, select the "Save, section finished" button at the bottom of the page. Once all sections of your application are complete, you may "Submit" your proposal from the Home Page. All uploaded documents may be updated and replaced until you submit your application.

Description	Templates	Uploaded Documents
<p>Proposal Narrative * Download the template and use it to guide your detailed description of the project being proposed. <i>Maximum of 10 pages.</i></p>	<p>Proposal Narrative Template</p>	
<p>Citations/References * Complete the citation/references template provided to list citations/references for your scientific proposal.</p>	<p>Citations_References Template</p>	
<p>Reapplicant Update This document is required of all reapplicants. Please tell us what has changed since your last application (for example, changes in status, mentoring, funding, training and skills, project, publications). <i>Maximum of one page.</i></p>		

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Curriculum Vitae (CVs) *

* Indicates required

CVs for applicants and mentors must be submitted below. Refer to the document name in the "Templates" column below for specific instructions.

When you have completed this page, select the "Save, section finished" button at the bottom of the page. Once all sections of your application are complete, you may "Submit" your proposal from the Home Page. All uploaded documents may be updated and replaced until you submit your application.

Description	Templates	Uploaded Documents
<p>Applicant CV *</p> <p>Complete the applicant CV template to provide us with information about your education and professional experience. You may format your CV in any way you want. Details about what must be included can be found on the template. There is a 15-page limit for the Applicant CV.</p>	<p>Applicant CV Template</p>	
<p>Mentor CV *</p> <p>Complete the mentor CV template provided. CVs are limited to 15 pages. We prefer a National Institutes of Health biosketch; however, you may format the CV in any way you want as long as it includes publications most relevant to this application, as well as current and past grant support. If you have more than one mentor, you must upload a CV for each mentor.</p>	<p>Mentor CV Template</p>	

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Supporting Documents *

* Indicates required

Many of the supporting documents below will be submitted online. Refer to the document name in the "Templates" column below for specific instructions.

When you have completed this page, select the "Save, section finished" button at the bottom of the page. Once all sections of your application are complete, you may "Submit" your proposal from the Home Page. All uploaded documents may be updated and replaced until you submit your application.

Description	Templates	Uploaded Documents
<p>Letter to Proposed Mentor</p> <p>This letter should be sent to your proposed mentor. The information received from the mentor should be uploaded to this application system using the "Mentor Statement" template below.</p>	Letter to Proposed Mentor	
<p>Mentor Statement *</p> <p>Use the mentor statement template provided to upload your mentor statement detailing background, institutional resources and support for your project. If you have more than one mentor, you may upload a mentor statement for each mentor, or they may collaborate on one letter.</p>	Mentor Statement	
<p>Institutional Letter of Support *</p> <p>The Harold Amos Medical Faculty Development Program requires a commitment of at least 70% of time spent in research activities, as well as a supportive research environment. Please provide an institutional letter of support. This should come from a division chief, department head, dean, or other senior administrator.</p>		
<p>Supplemental Documents</p> <p>Most applicants will not have supplemental documents. For examples of what to include as a supplemental document, please see the instructions on the template.</p>	Supplemental Documents	

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Transcript Acknowledgement *

* Indicates required

In the "Transcripts" section (see link to the left), you will upload copies of your transcript(s):

- Undergraduate
- Professional (MD or equivalent, DDS, MSN, for example)
- Other (PhD, MPH, MS, for example).

You may upload up to ten (10) transcripts. If you have more than 10 transcripts, you may combine two or more and upload as one document.

APPLICANTS ARE NO LONGER REQUIRED TO HAVE TRANSCRIPTS MAILED TO THE NATIONAL PROGRAM OFFICE.

Important Note: Do not upload secured or password protected PDFs. If you have a protected document from an institution and you are unable to remove the security, please print the document, scan it and save it to a new, unprotected PDF before uploading.

1. I have read and understand that secured transcripts should not be uploaded as part my application. *

Acknowledged

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Transcripts *

* Indicates required

Description	Templates	Uploaded Documents
<p>Undergraduate Transcripts *</p> <p>Please use this area to provide copies of your transcripts.</p> <p>Upload copies of your transcripts:</p> <ul style="list-style-type: none">• Undergraduate• Professional (MD or equivalent, DDS, MSN, for example)• Other (PhD, MPH, MS, for example). <p>You may upload up to ten (10) transcripts. If you have more than 10 transcripts, you may combine two or more and upload as one document.</p> <p>APPLICANTS ARE NO LONGER REQUIRED TO HAVE TRANSCRIPTS MAILED TO THE NATIONAL PROGRAM OFFICE.</p> <p><i>Note: Do not upload secured or password protected PDFs. If you have a protected document from an institution and you are unable to remove the security, please print the document, scan it and save it to a new, unprotected PDF before uploading.</i></p>		

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Harold Amos Medical Faculty Development Program (AMFDP) 2016 Call for Applications

Mailing Instructions Acknowledgement *

* Indicates required

1. Read and acknowledge the following mailing instructions. *

All applicants submitting for a grant must **send one paper copy of your online application** directly to the NPO on or before March 16, 2016. Keep in mind that we require you to provide a copy of your submitted application, with the exception of letters of reference.

The mailing address for the National Program Office is:

Harold Amos Medical Faculty Development Program
702 Rotary Circle, Suite 132
Indianapolis, IN 46202-5133
(317) 278-0500

Acknowledged

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The Harold Amos Medical Faculty Development Program Proposal Narrative Template

Instructions for using this template.

This template is to be used to provide your proposal narrative.

Your proposal should address the issues listed below. Please use 1-inch margins and a 12-point font. You may single-space or double-space your responses.

The limit for this template is ten pages: one each for the Research Training, Interest/Intent, Commitment to the Goals of the AMFDP, and Historical Disadvantage sections, and six pages for the Project section.

You should:

Print this template in its entirety before you begin, so you have the instructions available at all times.

Complete the **Identifying Information** shown below this block of instructions. Delete this block of instructions before uploading your proposal narrative.

Save your final Proposal Narrative as a PDF file. Refer to the online Applicant Guide, "Upload Documents" section (see link on left navigation bar) for more information on uploading your PDF file. Refer to the Troubleshooting Tips (see link on left navigation bar) for additional information on converting your document to a PDF file.

Upload the PDF file to the Proposal Narrative section of the online system.

NOTES:

You will not be able to upload a document that is longer than ten pages.

Do not adjust the margins or font style/size of this template.

No hardcopy materials will be accepted as part of your online submission.

Remember to delete this block of instructions—and the guidelines shown in blue under each section heading—before uploading this template.

Identifying Information

Project Title: (your project title goes here)

Application I.D.: (your application ID goes here—found in the upper right corner of any screen in this online system)

Applicant Name: (applicant's name goes here)

Legal Name of Applicant Organization: (Legal Name of Applicant Organization goes here)

(Your Proposal Narrative goes here. Do not exceed ten pages.)

Research Training

Please list any previous formal training or experience in biomedical research, clinical investigation and health services research. Limit your response to one page.

xxxxxx (Your response goes here.)xxxxxx

Interest/Intent

Please state the reason for your interest in this program and what you would like to be doing in five to ten years. Limit your response to one page.

xxxxxx (Your response goes here.)xxxxxx

Commitment to the Goals of the AMFDP

Harold Amos Scholars are expected to excel in biomedical, clinical or health services research; to provide leadership in academic medicine, dentistry, or nursing; to serve as role models for succeeding classes of researchers; and have a commitment to improve the health of underserved populations and/or work toward understanding and eliminating health disparities. How would this award enhance your ability to realize these goals? Limit your response to one page.

xxxxxx (Your response goes here.)xxxxxx

Individual Background

The Harold Amos Medical Faculty Development Program was created to increase the number of faculty from historically disadvantaged backgrounds who can achieve senior rank in academic medicine, dentistry, or nursing. Please elaborate on the historically disadvantaged background that you specified in this application. Do you feel that it has influenced your career path and research agenda? If so, how? Limit your response to one page.

xxxxxx (Your response goes here.)xxxxxx

Project

Please describe what you propose to do during the fellowship award period. Any tables, charts or graphs used to support your description may be included, but your entire response should be limited to six pages. Note that citations/references will be uploaded as a separate document (see link to "Proposal, Citations and Reapplicant Update" section on your applicant home screen) and will not count toward the six-page total. Make sure that your hypothesis is clearly stated. Keep in mind that your interaction with a mentor and the plans for research and training that you and your mentor develop are extremely important features of this program. Describe courses you plan to take, if any, skills you expect to acquire or enhance during the course of this award, and how such courses and skills will facilitate the conduct of your research.

xxxxxx (Your response goes here.)xxxxxx

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**The Harold Amos Medical Faculty Development Program
Citations/References Template**

Template Instructions:

Complete this template to provide us with the citations (i.e. references) for your scientific project described in the Proposal template. The citations will not count toward the 10-page limit for the description of the project. You may copy and paste from an existing document into this template, but use a 12-point font.

**Please delete these general instructions before uploading your
Citations/References to the online system.**

Identifying Information

Project Title: (your project title goes here)

Application I.D.: (your application ID goes here—found in the upper right corner of any screen in this online system)

Applicant Name: (applicant's name goes here)

Legal Name of Applicant Organization: (Legal Name of Applicant Organization goes here)

The Harold Amos Medical Faculty Development Program

Applicant Curriculum Vitae

Template Instructions:

Complete this template to provide us with information about your education and professional experience. You may format your CV in any way you want, but please include at a minimum the following information: undergraduate, medical, dental, or nursing, and other institutions; major(s), degrees, dates and honors; internships and residencies; fellowships; research and work experience; academic appointments; and publications. If there are any gaps in your education/experience, please include an explanation.

You may copy and paste from an existing document into this template. Please use 1-inch margins and a 12-point font. Delete these general instructions before uploading your completed CV to the Application and Review system.

This document has a limit of 15 pages.

Identifying Information

Project Title: (your project title goes here)

Application I.D.: (your application ID goes here—found in the upper right corner of any screen in this online system)

Applicant Name: (your Project Director's name goes here)

Legal Name of Applicant Organization: (Legal Name of Applicant Organization goes here)

The Harold Amos Medical Faculty Development program

Mentor Curricula Vitae

Template Instructions:

Complete this template to provide us with your mentor's CV. We prefer a National Institutes of Health biosketch; however, the CV may be formatted in any way you want. Please ensure that it includes those publications that are relevant to this application, as well as current and past grant support. You may copy and paste from an existing document into this template. If you have more than one mentor, you may use this template multiple times to upload multiple CVs. Delete these general instructions before uploading your mentor's CV to the Application and Review system.

Each CV has a limit of 15 pages.

Identifying Information

Project Title: (your project title goes here)

Application I.D.: (your application ID goes here—found in the upper right corner of any screen in this online system)

Applicant Name: (Applicant's name goes here)

Legal Name of Applicant Organization: (Legal Name of Applicant Organization goes here)

The Harold Amos Medical Faculty Development Program
Letter to the Proposed Mentor

Thank you for agreeing to serve as Mentor to an applicant for the Harold Amos Medical Faculty Development Program. The National Advisory Committee to the Amos Scholars Program views the Mentor as an integral part of the program. As a Mentor, you are the Scholar's advocate and advisor. Your responsibilities include guaranteeing at least 70% time for the Scholar to pursue research activities. In addition, the Foundation expects you to provide a broad array of other enriching research for the Scholar, such as participation in a journal club, interaction with other related laboratories that will benefit the Scholar, and guidance in preparing a report for submission to a journal and in writing the type of detailed grant application that is expected by the National Institutes of Health and other funding agencies.

You are expected to attend annual meetings of Scholars, Mentors, and Alumni the first two years of the award. These meetings are held in the fall and last for two days.

Please assist us by providing the following information:

1. A brief description of the research setting in which the candidate would receive training. This should include:
 - a. the scope of the research project
 - b. the number of trainees in the setting
 - c. a listing (complete or partial) of previous trainees
 - d. source(s) and levels of funding.
2. A brief comment stating your reasons for agreeing to accept the proposed Scholar (please share with us any impressions you may have from previous acquaintance with the applicant regarding career prospects).
3. An indication of how the applicant's research plan fits into the work conducted in your research group.
4. A description of the Scholar's projected activities, particularly during the first two years. Applicants who are selected by the interview process will be asked to submit a detailed research plan and budget at a later date.

Our office stands ready to provide you with any further information you may need. Inquiries about this program should be directed to the National Program Office at (317) 278-0500, or to <amfdp@indiana.edu>.

Harold Amos Medical Faculty Development Program Mentor Statement Template

Template Instructions:

Complete this template to provide us with your mentor's statement. Please delete these general instructions before uploading your file to the online system.

If you have more than one mentor, you may upload more than one document using this template.

For the mentor: the mentor's statement should include:

1. A brief description of the research setting in which the candidate would receive training, including the scope of the research project, the number of trainees in the setting, a listing (complete or partial) of previous trainees, and sources and levels of funding.
2. A brief comment stating your reasons for agreeing to accept the proposed Scholar (please share with us any impressions you may have from previous acquaintance with the applicant regarding career prospects).
3. An indication of how the applicant's research plan fits into the work conducted in your research group.
4. A description of the Scholar's projected activities, particularly during the first two years. Applicants who are selected by the interview process will be asked to submit a detailed research plan and budget at a later date.

There are no restrictions for length, spacing, font size, or margins for the mentor's statement. You may copy and paste from an existing document into this template.

Don't forget...delete this block of instructions before uploading this template.

Identifying Information

Project Title: (your project title goes here)

Application I.D.: (your application ID goes here)

Applicant Name: (your name goes here)

Legal Name of Applicant Organization: (Legal Name of Applicant Organization goes here)

(your mentor statement goes here)

The Harold Amos Medical Faculty Development Program Supplemental Documents Template

Template Instructions:

Use of this template is optional. Most applicants will not have supplemental documents. DO NOT upload reprints.

If you have any question about the appropriateness of including a specific document, please contact the national program office at 317-278-0500.

There are no restrictions for length, spacing, font size, or margins for the Supplemental Documents.

You may copy and paste from an existing document into this template.

You may upload more than one document using this template.

Please delete these general instructions before uploading your file to the online system.

Identifying Information

Project Title: (your project title goes here)

Application I.D.: (your application ID goes here—found in the upper right corner of any screen in this online system)

Applicant Name: (applicant's name goes here)

Legal Name of Applicant Organization: (Legal Name of Applicant Organization goes here)