**Summative Report Template**

*For National Program Reporting*

**Identifying Information**

Report Date:

Project Title:

RWJF Grant Id:

Name of Program or Initiative:

**To submit your summative report, simply email the completed report to the responsible RWJF program officer. At this time, summative reports are not submitted electronically via Grantee Hub.**

**Questions to cover within the Summative Report**

The report should answer the following questions:

1. **What measurable goals were set for this national program and what indicators did you use to measure your performance? Did the program achieve these goals?**
2. **How has the program's managing institution supported the program's accomplishments?**
3. **Did the program management and/or any of the program's projects encounter internal or external challenges? How were they addressed?**
4. **If there were project/site collaborations. Were there any challenges or positive results of those relationships?**
5. **What have the sites/projects/trainees in the national program accomplished and what challenges and shortfalls have they encountered?**
	* For programs with more than 10 projects describe the range of activities that were conducted highlighting those that have been unusually distinctive.
	* For training programs briefly describe the range of activities of trainees in the cohorts highlighting those that have been usually distinctive.
6. **What lessons did the program's director and key staff members learn from running this program?**
7. **What lessons did the program’s director and key staff members learn from running this program?**
8. **What impact do you think the program has had to date? Who from outside the program could be called on to comment on it?**
9. **Do you have any stories that capture the impact of the program?**
10. **Who served on your final national advisory committee?**