

Eligibility *

* Indicates required

Review the following criteria to determine if the proposed project is eligible.

- Applicant organizations must be based in the United States or its Territories.
- Studies that focus primarily on substance abuse (i.e., alcohol, tobacco and drugs), the health care system, health care delivery and preventing childhood obesity will not be candidates for funding under this round.

1. Do you meet the eligibility criteria? *

☐ Yes

☐ No

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Applicant Organization Information *

* Indicates required

Provide the following information about the applicant organization. Include the formal legal name of the organization that, if awarded, will receive grant funds.

Note: If the Applicant Organization is a college or university, include the appropriate School, Department or Unit.

Applicant Organization *	
School/Department/Unit	
Address *	
Address (line 2)	
City *	
State / Territory *	
Zip + 4-digit extension *	
Main Phone Number *	
Fax Number	
Web site	

Key Contacts *

* Indicates required

- To save your partially completed page, scroll to the bottom of this page and select "Save, continue editing" or "Save, return home".
- Use the "Copy feature" to copy completed organizational and address information to a new contact, choose a role from the drop-down menu and selecting the "Copy" button.

Principal Investigator *

Provide the following information for the principal investigator who will be responsible for this project.

E-mail *		
Confirm E-mail *		
First Name *		
Middle Name		
Last Name *		
Organization *		
Position *		
School/Department/Unit		
Address *		
Address (line 2)		
City *		
Country		
State / Territory *		
Zip or Postal Code *		
Office Phone Number *		Extension
Cell Phone Number		

Co-Principal Investigator

If applicable, provide the following information for the co-principal investigator who will share responsibility for this project.

E-mail *	
Confirm E-mail *	
First Name *	
Middle Name	
Last Name *	

Organization *		
Position *		
School/Department/Unit		
Address *		
Address (line 2)		
City *		
Country		
State / Territory *		
Zip or Postal Code *		
Office Phone Number *		Extension
Cell Phone Number		

Project Title & Summary *

* Indicates required

Provide the following information specific to the proposed project.

- Project title (maximum 150 characters)
- Project summary (maximum 2000 characters)

Project Title *

Project Summary *

Briefly summarize your proposed project in no more than one paragraph of 2,000 characters including spaces.

Your summary should address the following key components of your project:

- The project's aims and methods;
- How it will illuminate the role of law in addressing a significant health problem;
- The potential impact of your findings on policy;
- The priority research topic to which your project is responding.

Length not to exceed 2,000 characters – including spaces. (approximately 1/2 page)

Paste Instructions: If pasting text from Word, or e-mail, use the "Paste from Word"  icon on the text editor toolbar.

Project Information Questions *

* Indicates required

1. How did you learn about the PHLR Call for Proposals?

(Select all that apply)

- | | |
|---|---|
| ☐ From an electronic mailing list | ☐ At a national meeting |
| ☐ From a colleague in the same organization | ☐ From the RWJF Web site |
| ☐ From a colleague in a different organization | ☐ From the PHLR program Web site |
| ☐ Other | |

2. Select a research grant type. *

If you select "Short-term", you will answer questions 3 & 4.

If you select "Complex", you will answer questions 5 & 6.

- ☐ Short-term (up to 18 months and up to \$150,000)
- ☐ Complex or comprehensive (up to 30 months and up to \$450,000)

3. What is the duration in months for this short-term study? *

Select between 1 and 18.

4. Indicate the total RWJF funding requested for this short-term study. *

Enter an amount not to exceed \$150,000.

\$

5. What is the duration in months for this complex/comprehensive study? *

Select between 1 and 30.

6. Indicate the total RWJF funding requested for this complex/comprehensive study. *

Enter an amount up to \$450,000.

\$

7. Select the topic area that best describes this study. *

- ☐ The impact of laws and legal practices on population health outcomes.
- ☐ The use of innovative policies or regulatory techniques to promote healthier individual or organizational behavior.
- ☐ The development, implementation and/or effectiveness of ordinances, executive orders and other legal tools used by local governments to improve public health.

8. Select the key word(s) that best describes this study. *

Please choose one of the following responses:

Emergency Preparedness
Environmental Health
Food Safety
Guns
Health Care
Housing
Land-Use
Legal Infrastructure
Mental Health
Obesity
Prisons
Schools
Transportation
Vaccine
Violence
Women's Health
Workplace
Other

9. Has the principal investigator or co-principal investigator (if applicable) ever received a grant or currently have a grant proposal pending/in-progress from any source, including RWJF, to conduct research focused on public health law? *

If you select "Yes" you will answer the next question.

- ☐ Yes
- ☐ No

10. Provide information for current and pending/in-progress grants using the following format. *

Status: (active or pending)
Person: (PI or Co-PI)
Title of project:
Start and End Dates:
Amount:
Funding Agency:

11. What is the disciplinary background of the principal investigator? *

Please choose one of the following responses:

Anthropology
Architecture
Biological Sciences
Communications
Economics
Education
Engineering
Environmental Sciences
Epidemiology
History
Law
Medicine
Nursing
Political Science
Psychology
Public Administration
Public Affairs
Public Health
Public Policy
Sociology
Statistics
Urban Planning
Other

12. How many years of professional experience does the principal investigator have in the above field? *

☐ 0-4 ☐ 5-9 ☐ 10-15 ☐ 16 or more

13. How many years of professional experience does the principal investigator have in **public health law research**? *

☐ 0-4 ☐ 5-9 ☐ 10-15 ☐ 16 or more

14. Select the choice below that indicates the highest educational degree of the principal investigator.

☐ Undergraduate Degree
☐ Graduate Degree

☐ Doctoral Degree

☐ Other

15. Select the type of degree(s) of the principal investigator. *

(Select all that apply)

☐ Dr.P.H.

☐ M.P.A.

☐ J.D.

☐ M.P.H.

☐ M.D.

☐ M.P.P.

☐ M.H.A.

☐ Ph.D.

☐ Other

16. Is a member of a legal, health or other practitioner/agency working with law to improve public health serving as a key collaborator in this study? *

If your response is "Yes" you will answer the next question.

☐ Yes

☐ No

17. Provide the agency name and title of the practitioner or public health agency member. *

Project Proposal Narrative *

* Indicates required

Complete the project proposal narrative by responding to the sections below. Note the specific character counts (including spaces) for each section. You will not be able to exceed these counts. Several questions below refer to the [call for proposals \(CFP\)](#).

Notes:

- Provide responses to each category, entering your response into the text box. You may copy and paste your responses from another document.
- Complete instructions are available in the [Project Proposal Narrative Instructions](#) section of the Applicant Guide located in the Reference section to the left.
- If there are supporting tables or charts, they should be included in a separate supporting document. Select the "Additional Documents" link on the navigation bar to the left for additional information.
- Be sure to reference any tables or charts in the sections below using this format (Insert Table 1 Here)

Narrative

Paste Instructions: If pasting text from Word, or e-mail, use the "Paste from Word"  icon on the text editor toolbar.

1. BACKGROUND AND SIGNIFICANCE *

Identify the public health law question(s) you propose to study.

Note: Complete instructions are available in the [Project Proposal Narrative Instructions](#) section of the Applicant Guide located in the Reference section to the left.

Length not to exceed 4,000 characters – including spaces. (approximately 1 page)

Paste Instructions: If pasting text from Word, or e-mail, use the "Paste from Word"  icon on the text editor toolbar.

2. METHODS, MEASURES AND ANALYSIS *

Identify the measures you will assess, the sources and availability of data for measuring these outcomes and the reliability and validity of proposed measures.

Note: Complete instructions are available in the [Project Proposal Narrative Instructions](#) section of the Applicant Guide located in the Reference section to the left.

Length not to exceed 4,000 characters – including spaces. (approximately 1 page)

Paste Instructions: If pasting text from Word, or e-mail, use the "Paste from Word"  icon on the text editor toolbar.

3. LEGAL AND PUBLIC HEALTH COLLABORATION *

Briefly describe the members of the team and plans for effective collaboration among legal, scientific and public health research and practice experts on the project.

Note: Complete instructions are available in the [Project Proposal Narrative Instructions](#) section of the Applicant Guide located in the Reference section to the left.

Length not to exceed 4,000 characters – including spaces. (approximately 1 page)

Paste Instructions: If pasting text from Word, or e-mail, use the "Paste from Word"  icon on the text editor toolbar.

4. RESEARCH TEAM *

Include a brief bio in **paragraph** form for each of the members of your research team.

Note: Complete instructions are available in the [Project Proposal Narrative Instructions](#) section of the Applicant Guide located in the Reference section to the left.

Length not to exceed 4,000 characters – including spaces. (approximately 1 page)

Paste Instructions: If pasting text from Word, or e-mail, use the "Paste from Word"  icon on the text editor toolbar.

5. REFERENCES *

List all relevant references using a standard reference format that includes the full citation (i.e., author(s), year published, title of reference, source of reference, volume, chapter, page numbers, and publisher, as appropriate).

Note: Complete instructions are available in the [Project Proposal Narrative Instructions](#) section of the Applicant Guide located in the Reference section to the left.

Length not to exceed 4,000 characters – including spaces (approximately 1 page).

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Budget Chart and Budget Narrative *

* Indicates required

Download the template shown below in the Templates column. Follow the instructions included on the template. Upload the completed template by selecting the "Upload document" button in the Uploaded Documents column.

To maintain the original formatting, it is recommended that you save your document(s) in the PDF format prior to uploading. For additional information, refer to [Upload a Document](#) section of the Applicant Guide.

Description	Templates	Uploaded Documents
Budget Chart and Budget Narrative * Use this template to provide a brief budget chart and budget narrative for the proposed project. Maximum of two pages.	Budget Chart and Narrative	

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Additional Documents

* Indicates required

Download the template shown below in the Templates column. Follow the instructions included on the template. Upload the completed template by selecting the "Upload document" button in the Uploaded Documents column.

To maintain the original formatting, it is recommended that you save your document(s) in the PDF format prior to uploading. For additional information, refer to [Upload a Document](#) section of the Applicant Guide.

Description	Templates	Uploaded Documents
Supporting Table &/or Chart (optional) Use this template to provide a table &/or chart that support the Project Proposal Narrative. Maximum one page.	Supporting Table and or Chart	

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Public Health Law Research
Brief Proposal
Budget Chart & Budget Narrative Template

Instructions for using this Template.

An important component of your brief proposal is the preparation of an initial budget estimate. This template must be used to provide a brief budget and budget narrative for the proposed project.

You should:

- Print this template in its entirety before you begin, so you have the instructions available at all times.
- Complete the **Identifying Information** shown below this block of instructions.
- Complete the **Budget Chart** and **Budget Narrative** sections.
- Delete this block of instructions.
- Upload this file to the Budget Chart and Budget Narrative section of your proposal.

For the Budget Chart section:

- Complete every line in the budget chart below using your best judgment when projecting project expenses.
- If you anticipate support (including in-kind) from an organization other than RWJF, enter these amounts in the Non-RWJF Support column and include some narrative description of the other sources of funding.
- Definitions:
 - **Personnel** – salary and fringe benefit costs.
 - **Other Direct Costs** – office operations, communications/marketing, travel, meeting expenses, and project space.
 - **Purchased Services** – consultant and/or contract costs.
 - **Indirect Costs** – administrative expenses related to overall operations. The Foundation's approved rate for Indirect Costs is 12% of Personnel, Other Direct Costs and Purchased Services. When Purchased Services total more than 33% of the RWJF portion of a budget, the Foundation limits indirect costs on the Purchase Services category to 4%.

For the Budget Narrative Section

- Provide a preliminary narrative for each line item in the budget chart.
- Personnel
- Other Direct Cost
- Purchased Services
- Indirect Costs

NOTES:

- Limit your budget chart and budget narrative to **two pages**.
- Do not adjust the margins or font style/size of this template.
- All materials must be uploaded via this online system. No hardcopy materials will be accepted as part of your online submission.
- Based on the information you provide, we may request further documentation from you.
- Specifics on acceptable file formats are available in the online Applicant Guide.

Don't forget...delete this block of instructions before uploading this template.

Identifying Information

Project Title: xxx (your project title goes here) xxx

Application I.D.: (Located in the upper right corner of the home screen) xxx (your application ID goes here) xxx

Applicant Name: xxxxxx (your Principal Investigator's name goes here) xxxx

Legal Name of Applicant Organization: xxxxxx (Legal Name of Applicant Organization goes here) xxxxxx

Budget Chart

Budget Category	RWJF Support	Non-RWJF Support	Total
Personnel			
Other Direct Costs			
Purchased Services			
Indirect Costs			
GRAND TOTAL			

Budget Narrative

Personnel

(Type your Personnel narrative here.)

Other Direct Costs

(Type your Other Direct Cost narrative here.)

Purchased Services

(Type your Purchased Services narrative here.)

Indirect Costs

(Type your Indirect Costs narrative here.)

**Public Health Law Research
Brief Proposal
Supporting Table and/or Chart Template**

Instructions for using this Template.

This template may be used to provide a table and/or chart to support your proposal narrative.

You should:

- Print this template in its entirety before you begin, so you have the instructions available at all times.
- Complete the **Identifying Information** shown below this block of instructions.
- Complete the Table and/or Chart section – not to exceed a total of one page.
- Be sure you have referenced any table and/or chart in the appropriate sections of the Project Proposal Narrative. Use this reference format (Insert Table 1 Here)
- Delete this block of instructions.
- Upload this one page file to the Additional Documents section of your proposal.

NOTES:

- This template has a one page limit. You will not be able to upload a document that is greater than one page.
- Do not adjust the margins or font style/size of this template.
- All materials must be uploaded via this online system. No hardcopy materials will be accepted as part of your online submission.
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Applicant Name: xxxxxx (your Principal Investigator's name goes here) xxxx

Legal Name of Applicant Organization: xxxxxx (Legal Name of Applicant Organization goes here) xxxxxx

Table and/or Chart

(Insert your Table and/or Chart here.)